**Honor Society Summer Service Hours Form**

Student Name (print): School Name:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity/Organization name and Description of volunteer work** | **Hours completed** | **Date(s) work completed** | **Supervising Adult Information (print)** | **Supervising Adult Signature** |
| **1.** |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name/Phone/Email** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** |
| **2.** |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name/Phone/Email** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** |
| **3.** |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name/Phone/Email** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** |
| **4.** |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name/Phone/Email** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** |
| **5.** |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name/Phone/Email** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** |
| **TOTAL HOURS:** |  |  |  |  |

I certify that the information presented above is a complete and accurate record of my summer service activities.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you** for using your summer to provide service to others. NHS defines service as “Work done with or on behalf of others without any direct financial or material compensation.” Using your summer to build up your personal service portfolio is a great way to use your time away from school and speaks well of your commitment to serving others. Good luck filling this form!

**Notes regarding the use of this form:**

* Please speak with your chapter adviser to obtain formal permission to use this form to record your summer service activities.
* Be sure to obtain the signature of the adult supervising your activity at the conclusion of your service. The phone number or email address will assist the chapter adviser if confirmation of your service is needed.
* Make additional copies of this form if needed to accommodate a very busy summer of volunteering. **Keep a copy for your records.**
* If the space in the form for the description of your work is not sufficient, attach additional information to this form and reference the name/title of your activity on the form itself to “See attached” to ensure that the full description is reviewed.
* Many chapters provide direction to candidates and members as to the types of service activities that can be included for earning chapter service hours. Please consult with the chapter adviser regarding local guidelines.

**Note**: The decision regarding whether *any* of the service hours listed on this form count toward candidacy or member service obligations rests solely with the local Honor Society chapter. Consult with the chapter adviser if questions arise.