



Chandler Unified School District

NUR400B Medical Professions 2
SY 2023-24



Course Overview

Course Description

This course prepares students to apply academic and technical allied health knowledge and skills in a clinical experience. Weekly clinical hours may extend beyond the regular school day. Students who complete this program will have the technical knowledge and skills to become Licensed Nursing Assistants, the competencies to be accepted in a postsecondary healthcare program, and the skills to seek employment in new and emerging occupations. Industry certification is offered in this course. Students will have the opportunity to participate in HOSA: Future Health Professionals.

AP/IB/Dual Enrollment

This is a Dual Enrollment course.

Prerequisite/Fee(s)

200

Course Materials

- Writing utensils (pencils, pens)
- Erasers
- Analog watch with second hand for clinicals
- White shoes for clinicals that follow approved guidelines
- Colored pencils for group learning activities
- Note taking materials based on your own preference (ex: dedicated notebook for this class, etc)
- School provided or personal laptop (and charger!)
- Folder specifically for this class
- Index cards (lots!) or use of online Quizlet
- Internet access, or a plan to go to the library for it

Course Attire: Students are responsible for the following

For clinicals, students will wear the following:

- School provided scrubs
- If the student is cold at the facility, they can wear a white or black long sleeve under their scrub top
- White shoes with no holes or mesh, and a fully supported heel
- Analog watch with a second hand
- Official school-provided badge
- Hair tie to secure hair over the collar if hair is long
- White socks or instructor-approved compression socks
- No artificial nails, clear unchipped nail polish only
- Undergarments must not be visible

Some class activities may require attire they can easily move around in, students will be notified ahead of time.

Adopted Resource(s)

The Nursing Assistant Essentials of Holistic Care, 1st edition by Dr. Sue Row ISBN:9781635636055

**An asterisk will indicate a resource containing sexually explicit materials per legislative definitions. CUSD has determined that all resources listed above are of exceptional educational value.*

Site and Faculty Information

School name and address:

Basha High School, 5990 S Val Vista Dr, Chandler, AZ 85249

Building principal:

Marques Reischl

reischl.marques@cusd80.com

Teacher:

Taylor Rutherford BSN, RN (She/Her)

rutherford.taylor@cusd80.com

Office hours: Office hours are Monday, Tuesday, and Friday after school from 2:15-3:15pm. Office hours are subject to change in the event of a meeting. Wednesday and Thursday after school I will be out due to clinicals with my senior students. If you would like to make an appointment, please don't hesitate to email me, send me a remind message, or talk to me in person.

Course Access

This course is taught in-person at Basha High School. Students will have access to the curriculum and instruction in the classroom. Google Classroom is the primary location for students to access material when absent from classes taught in person.

Equipment Usage Agreement:

Students will receive training for the proper use and care of all equipment. I understand that while my student uses school equipment, they are responsible for its care. If school equipment is damaged, lost, stolen, or destroyed under my student's care, I further understand that my student and I will be responsible for the replacement or cost of repair of the damaged equipment.

CTE Program Responsibilities:

Career & Technical Student Organization (CTSO)

Career & Technical Student Organizations (CTSOs) are co-curricular organizations that help enrich applied academics, communications, and teamwork. Students in CTE programs can participate in CTSSO leadership activities and competitive events.

This program is aligned with the following CTSSO: HOSA.

Industry Credentials

CTE programs allow each student to earn an industry certification aligned to their CTE program area. This CTE program will offer the following industry credential(s) for all students by program completion:

Certified Nursing Assistant (CNA)

Technical Skills Assessment (TSA)

Technical Skills Assessments (TSA) are an Arizona Department of Education high-stakes state assessment designed for each program area. The TSA is to certify and document student attainment of industry-validated knowledge and skills through online testing. The TSA is taken after the CTE program (year 2 or 3) of each program.

Non-Discrimination Clause/ Aviso de no discriminación

The non-discrimination clause can be accessed using the link or QR code

(www.cusd80.com/Page/983)



Help

Academic Support

- Contact the teacher to schedule an appointment during office hours
- [Ed Tech](#) support for students, parents/guardians, and community link (cusd80.com/Page/45109)

Mental Health Support

- CUSD mental health support cusd80.com/Domain/10528 or 480-573-8808 (talk or text)
- Suicide & Crisis Lifeline: 9-8-8 hotline
- 24-hour Crisis Line Talk: 602-222-9444, Text: 741-741

Student Conduct, Success, and Responsibilities

Student Handbook

Students must follow the policies and procedures established in the Student Handbook. Copies of the handbook can be found at cusd80.com/handbooks. Printed copies will be provided upon request.

Student Responsibilities

-Out of respect for one another, only one person will be talking at a time during lecture time. If there is confusion about the lecture, please ask me and not your neighbors. Participation is key to this being a successful experience for all students, so distractions need to be kept to a minimum.

Consequences to not meeting Classroom Expectations:

1. Verbal Warning
2. Action Plan or Conference
3. Call home to parent
4. Referral to administration

Clinicals

Typically, clinical hours will consist of a six to eight (6-8) hour shift between Monday-Friday. Days and times will be specific to each high school site, and dependent on clinical facility availability. Please confirm with your instructor for specific dates/times for your assigned clinical shift.

Clinical Attendance Requirements

Students are expected to attend all clinical experiences necessary to meet criteria of the course. A minimum of forty (40) hours in the clinical component must be completed satisfactorily. Students unable to attend or fulfill clinical requirements, will not be eligible to take the State CNA/LNA Examination.

If you are absent for more than one clinical, you will be dropped from the Program. Two tardies equal an absence. A tardy is defined as: arriving five (5) to fifteen (15) minutes late for the clinical or late returning from lunch/breaks or leaving five (5) – fifteen (15) minutes early from clinical. You need to stay at the clinical site during lunch and breaks. No cell phones are allowed on the floor during Clinical Training hours. Students must obtain 100% competency during lab practice prior to the clinical visit.

If make up time is needed for clinicals due to excused absence, students must make arrangements with the instructor. Make up time must be completed within the clinical block.

Your Instructor is your immediate supervisor. The Instructor can be reached via cell phone/pager while at the clinical facility. The Instructor must be present for any skill competency evaluation.

Clinical Policies and Procedures

- An instructor must be present for any skill competency evaluation
- You will come in contact with many other health care providers, please remember that your instructor is your immediate supervisor. Your instructor is the ONLY person who can evaluate skill competencies
- DO NOT independently perform any skill that has not been evaluated by your instructor and deemed satisfactory.
- DO NOT EVER administer any medication during your clinical rotations. This is not within the scope of practice for nursing assistants.
- The use of cell phones will be prohibited during clinicals, as they should not be used in patient care

areas.

- Securement of purses and backpacks is not guaranteed by the facility.
- Students are responsible for any personal belongings brought to the facility.
- Students are responsible for their own transportation to and from the clinical facility.

Clinical Dress Code Policy:

It is the student's responsibility to arrive at clinicals in the school-issued scrubs. They must be clean. Remember, your professional appearance and behavior reflects not only upon you, but also upon the district and your school. The following must be adhered to when in uniform:

- White socks or instructor-approved compression socks
- White shoes with no holes or mesh, must have a fully enclosed heel
- Only one set of post earrings are allowed, no other piercings
- Analog watch with a second hand
- No bracelets or jewelry at all
- No artificial nails of any kind, only colorless and clear, unchipped polish will be allowed
- Hair must be clean and off the collar
- Makeup should be simple
- Tattoos should not be visible
- Undergarments must not be visible
- Student ID Badge must be visible at all times during clinicals.

Student sent home from clinicals:

A student CAN be sent home from clinicals due to the following:

- Illness or injury
- Non-adherence to clinical dress code requirements
- Non-compliance with work-based learning (clinical) policies and procedures
- Conduct that may be harmful or dangerous to self, patients/residents, or others
- Unethical behavior or attitude unbecoming of a healthcare provider

If a student is sent home from clinicals, they will be sent home with a form explaining the reason why they were sent home from clinical. This will also detail whether or not the missed clinical hours can be made up. This form will need to be read and signed by the student. If the student is under the age of 18, a parent/guardian will also need to sign the form.

Classroom

Attendance and Make up Work Standards:

Students are expected to attend class every day. All absences should be reported to the attendance office PRIOR to class. In order to be eligible for Medical Professions II and CNA Certification, you need to have no more than ten (10) UNEXCUSED absences in the school year. This does not include absences that have been excused by your parent/guardian and excused absences related to a school function, club, or sport.

Excused Absences: I will post missed work/lectures on Google Classroom. Show me your notes or come in after school for some tutoring to stay caught up. You will have the number of days you were absent plus one to complete any assignments, quizzes, tests before I start taking off points for it being late. Late points will NOT be taken off if the student requests an extension from me ahead of time. I know life happens and I won't punish students over situations that are completely not their fault.

Unexcused Absences: For EVERY unexcused absence, you will be completing an ADDITIONAL assignment to prove to me (and the board of nursing) that you have successfully made up the content you missed (usually a short 1-page essay, worksheet etc)

1. On the first unexcused absence, you will be reminded of the absence policy
2. On the second unexcused absence, you will write an action plan describing how you will avoid being absent in the future or we will have a talk about it.

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3. On the third absence, your parents/guardians will be contacted.
 4. On the fourth and subsequent unexcused absences, you will receive a referral to administration.

Tardy Policy

If you are not in class, you cannot learn the material. Class begins when the bell rings. If you are not in your seat, you are tardy. After 15 minutes of class time, a tardy will be considered absent and will have to have a pass to enter class from the attendance office.

1. On the first tardy, you will be reminded of the tardy policy.
2. On the second tardy, you write an action plan describing how you will avoid being tardy in the future or we will have a talk about it.
3. On the third tardy, your parents/guardians will be contacted.
4. On the fourth tardy and each thereafter, you will receive a referral to administration.

Cheating/ Plagiarism:

I have a ZERO tolerance policy for cheating. In the medical field, cheating can potentially harm patients/residents and may be fatal. Cheating and plagiarism in nursing school or medical school results in expulsion from the university. Consequences for academic dishonesty in Medical Professions include but are not limited to, a ZERO for that assignment/quiz/test/final with no opportunity for make up or retake, removal from the class and/or program, or further administration referral for repeated offenses and possible suspension. A 76% or higher on all tests, quizzes, and exams is required for admittance into Medical Professions 2. A zero on one of these, CAN make you ineligible for Medical Professions 2.

Prevention:

To prevent cheating and plagiarism, students are expected to:

- Understand and adhere to the rules and guidelines for academic honesty and integrity
- Properly cite all sources used in their work.
- Seek help from the instructor if they are unsure about how to properly cite sources or how to complete assignments.
- Request a one-time extension for assignments that cannot be completed on time due to 3 time constraints or other emergent/important family or school commitments.

Cell Phones:

We will be utilizing technology in the classroom. Cell phones may be utilized for learning with the online resources. Unauthorized cell phone usage includes but is not limited to inappropriate usage, video recording, taking pictures without permission, posting to social media, or using a phone when we are in a phone free time.

Unauthorized cell phone usage is subject to consequences for not meeting classroom expectations, including the phone spending the rest of the class period on the teacher's desk.

Computers:

All students are expected and required to bring their fully charged school provided laptop to school EVERY DAY. Be sure to also bring your charger. These computers will be used most days in the classroom. The student is responsible for proper care and maintenance of their electronic devices. Teachers and Staff are not responsible for lost, stolen or damaged laptops or chargers. It is MANDATORY for students to access the website and internet multiple times during the week outside of the school day. Our textbook and many assignments and tests are online. There are computers available after school in the career center, or in the Basha library with a library card.

Retake Exams/Tests/Quizzes:

If a student receives less than a 76% on any assessment (exam, test, quiz), they will be eligible for one retake that must be done within 5 days. Regardless of score, the highest retake grade is 76%. Situations of academic dishonesty will disqualify a student from being able to retake that assignment or assessment.

Restroom/ Water Fountain Usage

Students are allowed to leave the classroom for very brief periods of time for necessary breaks to visit the restroom or other approved locations. To ensure the safety and security of all students, a digital hall pass system will be used to track and monitor student movements during class time in case of an emergency. Breaks should be strictly business, no social media scrolling! If breaks are getting abused and it is affecting the students' learning, then consequences for not following classroom expectations will be followed.

Procedure:

- Students will be responsible for any missed content while they are outside the classroom. Students should try and limit breaks during class announcements and lecture time to emergencies only so that they get all the necessary information they need. Lecture breaks will be announced.
- Students will fill out the google form to "check-out" of the classroom. The google form link can be found on the google classroom or by scanning the QR code by the door. Students will show the instructor the confirmation page upon completion before leaving the room and the student will receive an email copy of the pass if they need to show proof of pass to security.
- If students need to see the nurse, please inform the instructor in case of the need for emergency medical attention. Pads and tampons are also available in the classroom if needed, just ask!
- When students get back, they will "check in" back into the classroom using that same google form on either the google classroom or on the QR code outside of the door.

Food/Drink Policy

All students must clean up after themselves and no food will be allowed during lab/skills time or when handling equipment for infection control purposes. Water can be kept on the student's desk in a container that can be closed.

Late work

An assignment will lose a percentage of points for every day that it is late, unless you advocate for yourself and kindly ask me for an extension on the assignment. Life happens, communicating with me professionally gets you EVERYWHERE!

Assessments and Assignments

Students will complete assessments during each unit of study to assess their understanding. Students will complete the CUSD Common Final at the end of the first and second semesters. The Common Final will count for 20% of the student's final semester grade in grades 9-12 and 10% in grades 7-8 (some exceptions may apply at the Junior High level). Common finals will be in ELA, Math, Science, Social Science, and World Language.

Final exams will be given during the CUSD Jr High/High School Early Dismissal days in December and May, as identified on the [District Calendar](#).

If students are requested to participate in a survey, the survey questions will be provided to parents/guardians seven days before student contact.

Grading

Grade Percentage

A	B	C	D	F
90% - 100%	80% - 89%	70% - 79%	60% - 69%	<60%

Quarter grades

Quarter grades will consist of a combination of tests, quizzes, projects, assignments, in-class work, and participation. Medical Professions 2 Students must pass ALL skills with an 80% or higher competency in order to go to clinicals and perform these skills on real people.

Semester grades

Semester grades are calculated using 40/40/20: Each quarter accounts for 40% of the semester grade and the final exam accounts for the remaining 20%.

Units of study

Units for NUR400B Medical Professions 2

Clinicals *

Human Growth and Development

Care of Special Needs, Elderly, Pregnant, and Surgical Patients

Medical Recording and Reporting

End of Life Care

CNA/LNA Exam Preparation

Resume Building and Interview Skills

**An asterisk will indicate a unit of study containing sexually explicit materials per legislative definitions.*



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NUR400B Medical Professions 2

SY 2023-24



Site: Basha High School

Building Principal: Marques Reischl, reischl.marques@cusd80.com

Teacher: Taylor Rutherford, rutherford.taylor@cusd80.com

Parents/Guardians should indicate if they "Acknowledge" or have a "Potential Conflict" with their student's participation in the following units by checking the appropriate box for each unit of study listed. Students cannot opt out of a standards-based unit. Marking "Potential Conflict" will prompt the teacher to make contact regarding assignment alternatives.

Unit of study	Acknowledge	Potential Conflict
Clinicals *		
Human Growth and Development	<input type="checkbox"/>	<input type="checkbox"/>
Care of Special Needs, Elderly, Pregnant, and Surgical Patients	<input type="checkbox"/>	<input type="checkbox"/>
Medical Recording and Reporting	<input type="checkbox"/>	<input type="checkbox"/>
End of Life Care	<input type="checkbox"/>	<input type="checkbox"/>
CNA/LNA Exam Preparation	<input type="checkbox"/>	<input type="checkbox"/>
Resume Building and Interview Skills	<input type="checkbox"/>	<input type="checkbox"/>

**An asterisk will indicate a unit of study containing sexually explicit materials per legislative definitions.*

Parent/Guardian

Acknowledgment

By signing and returning this form, the parent/guardian acknowledges they have reviewed the resources and units of the study included in the syllabus.

- As the parent/guardian, I understand that I may contact the teacher if I have questions about the resources, content, or units of study.
- As the parent/guardian, I understand I can check my student's grades in Infinite Campus anytime during the school year.

Student name (printed)

Student signature

Parent/Guardian name (printed)

Parent Signature

Date

Please return this page to your student's teacher.