

From the Office of  
Elementary Education



# Memo

**To:** All PTO Presidents/Co-Presidents  
**From:** Heather Anguiano, Executive Director of Elementary Education *HA*  
Leo Schlueter, Executive Director of Elementary Education *LS*  
**cc:** Elementary Principals, Elementary Office Manager, Derek Watson, Jen Hewitt  
**Date:** July 19, 2023  
**Re:** PTO Collaboration Meetings 2023-24

---

Participation of the 2023-24 PTO Collaboration meetings will be held two (2) times during the school year.

Date	Time	Meeting Location
August 29th	9:30-11:00 a.m.	District Office Board Room 1525 W. Frye Rd. Chandler 85224
February 13th	9:30 – 10:30 a.m.	District Office Board Room 1525 W. Frye Rd. Chandler 85224

**Note:** Meeting dates, times and location may be subject to change.

Derek Watson, Director of Chandler Schools Booster will present valuable budgeting and accounting procedures, and Jen Hewitt, Executive Director of Chandler Education Foundation will discuss upcoming events that provide direct support to CUSD. In addition, please come prepared to share a successful event, activity or fund raiser you have done at your school. A light snack will be available.

As we do not maintain a list of all your officers, could you please forward this information to other PTO board members? **Our goal is to have representation from all of our elementary PTO's.**