

## **CTA Independence - Site Council Meeting Minutes, September 13, 2022**

- **Call to order:** Lori Walter called this meeting to order at 3:35 PM on 09/13/22.
- The Site Council/Calendar Committee Meeting reviewed and added onto the pros and cons chart from the perspective of parents, students, and teachers. Additional questions from each group of stakeholders were added to the list of questions generated at the last meeting. The group was split up into groups (teachers, parents, support staff) and were asked to come up with a proposed plan, which included how often early release would occur, what day, what time, and the protected days that each group would like to keep on the calendar. Mrs. Walter also reviewed our safety protocols and structural updates to the front office and playground.

### **Proposed Plans (Feedback from Teachers):**

**How often?** Weekly

**What day?** Wednesday

**What time?** 2 hours (1-3:45/4:00)

**Protected Days:** Wednesday before Thanksgiving, Teacher-in-service days after the break, out before Memorial Day, 2-week breaks

### **Proposed Plans (Feedback from Parents):**

**How often?** Monthly

**What day?** Fridays

**What time?** 2 hours

**Protected Days:** Wednesday before Thanksgiving, Teacher-in-service days after the break, out before Memorial Day, 2-week breaks

### **Proposed Plans (Feedback from Support Staff):**

**How often?** Monthly

**What day?** Wednesday

**What time?** 2 hours

**Protected Days:** Wednesday before Thanksgiving, Teacher-in-service days after the break, out before Memorial Day, 2-week breaks, no loss of pay (hours stay consistent)

## **Safety Procedures**

- **Sara Portal** – construction begins over October break (takes about 6-8 weeks); main door next to Health Office, visitors buzzed in, locked doors even with Sara Portals
- **Doors** - Bell to bell doors closed and locked
- **Drill** - Monthly fire drills / lockdown drills 2x a year
- **Safety Buckets** – all classrooms have an emergency tub/bucket in case there was an emergency lockdown called (PTO / Dad's Club have purchased all food, water, and supplies)
- **New playground equipment**

## **Closing and Adjournment**

- Lori Walter provided an opportunity for Site Council members to speak in an open forum.
- Next meeting will be Monday, November 14<sup>th</sup>
- Motion to adjourn, Elizabeth Sacco 4:35 pm. Seconded by all members.